

## **PTA Executive Board Meeting**

**November 30<sup>th</sup>, 2017**

President, Gretchen Pace, presiding.

Holly Dowling recording the minutes.

The meeting was held via email. An email with the current budget, last month's executive board minutes, and the general assembly agenda was sent to all executive board members.

### **President's Report by Gretchen Pace**

- The next General Assembly meeting will be held on Monday, December 4 at 6pm at Mauldin High School. The agenda has been set and will include approval of September minutes, current budget, nominating committee for next school year, and upcoming events for the spring. If there are any additions, please let Gretchen know.
- Membership – 3 new PTA memberships were purchased in December. A final push will be done in January for new members. New drawings will be included as incentives to reach our school-wide goal.

### **Treasurer's Report by Christine Way**

- Presented current budget. Approved by all via email responses.

### **Ways and Means Report by Stephanie Metcalf**

- **Holiday shop** – will be held next week, December 4 - 8 in room 7. Ashley needs help setting up Thursday and Friday.

### **Secretary Report by Holly Dowling**

- Presented minutes from the November Executive Board Meeting. Approved by all via email responses.